

OXFORD CITY COUNCIL FORWARD PLAN FOR THE PERIOD 1 OCTOBER– 31 JANUARY 2006

↔ Indicates key decision

F Indicates this is part of the Council's Budget or Policy Framework

Over arching responsibility

Councillor Alex Hollingsworth – Leader of the Council

1. Discretionary Relief for Business Rates

Decision maker: Executive Board

Decision due: 10 October 2005

2. Oxford's Corporate Risk Assessment

Decision maker: Executive Board

Decision due: 10 October 2005

3. Progress Report on Big Spending and Savings Proposals

Decision maker: Executive Board ↔

Decision due: October/November 2005

4. Treasury Management Strategy

Decision maker: Executive Board

Decision due: 10 October 2005

5. Payroll – feasibility study on service options

Decision maker: Executive Board

Decision due: 10 October 2005

6. VAT provision and provision of accounts

Decision maker: Executive Board

Decision due: 10 October 2005

7. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 10 October 2005

Council 21 November 2005

8. Write-offs

Decision maker: Executive Board

Decision due: 10 October 2005

9. Oxford Enterprise Centre

Decision maker: Executive Board ↔

Decision due: October/November 2005

10. External Funding Strategy

Decision maker: Executive Board

Decision due: October/November 2005

11. Budget Framework Overview 2005/08

Decision maker: Executive Board
Decision due: 7 November 2005

12. The Oxford Plan - adoption

Decision maker: Executive Board ↔ *F*
Decision due: Executive Board 21 November 2005 (Special meeting)
Council 21 November 2005

13. Second quarter monitoring reports

Decision maker: Executive Board
Decision due: 5 December 2005

14. Indicative Budgets for 2006/7 to 2008/09 for consultation

Decision maker: Executive Board ↔ *F*
Decision due: 5 December 2005

15. Council Tax Base

Decision maker: Executive Board ↔
Decision due: Executive Board 16 January 2006
Council 16 January 2006

***Corporate Governance and Procurement Portfolio
Councillor Bill Baker – Deputy Leader of the Council***

1. Business Systems Best Value Review Action Plan

Decision maker: Executive Board ↔
Decision due: 10 October 2005

2. Payroll – feasibility study on service options

Decision maker: Executive Board
Decision due: 10 October 2005

***Crime and Community Safety Portfolio
Councillor Susan Brown – Executive Board member***

1. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔
Decision due: Executive Board 10 October 2005
Council 21 November 2005

***Leisure and Culture Portfolio
Councillor Mary Clarkson – Executive Board member***

1. Strategic Framework for Leisure

Decision maker: Executive Board ↔ *F*
Decision due: 7 November 2005

***Delivery of Community and Capital Projects Portfolio
Councillor Rick Muir – Executive Board member***

1. Capital Strategy update

Decision maker: Executive Board ↔

Decision due: 10 October 2005

2. Property Portfolio – Review of Backlog

Decision maker: Executive Board

Decision due: 10 October 2005

3. LIFT Strategic Development Plan 2nd Edition

Decision maker: Executive Board

Decision due: 10 October 2005

4. Community Centres Strategy

Decision maker: Executive Board ↔

Decision due: November/December 2005

Social Inclusion Portfolio

Councillor Dan Paskins – Executive Board Member

1. Write-offs

Decision maker: Executive Board

Decision due: October/November 2005

2. Discretionary Relief for Business Rates

Decision maker: Executive Board

Decision due: 10 October 2005

3. Revenues and Benefits additional income

Decision maker: Executive Board

Decision due: 10 October 2005

4. Provision of Council Tax debt recovery service

Decision maker: Executive Board

Decision due: 10 October 2005

5. Review of Grants for Community and Voluntary Groups

Decision maker: Executive Board ↔

Decision due: 10 October 2005

6. Oxfordshire Children and Young People's Strategy and Plan

Decision maker: Executive Board ↔

Decision due: 7 November 2005

7. Social Inclusion Strategy

Decision maker: Executive Board

Decision due: 7 November 2005

Environment Portfolio

Councillor John Tanner – Executive Board Member

1. Conservation Area Appraisals: process and programme

Decision maker: Executive Board

Decision due: 10 October 2005

2. Recycling Review

Decision maker: Executive Board

Decision due: 7 November 2005

3. Draft Statement of Community Involvement – consultation response

Decision maker: Executive Board

Decision due: 16 January 2006

4. Local Air Quality Management Action Plan – consultation response

Decision maker: Executive Board

Decision due: 16 January 2006

Strategic Planning, Housing and Economic Development Portfolio

Councillor Ed Turner – Executive Board Member

1. Rose Hill redevelopment – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔

Decision due: Executive Board 10 October 2005 and following the Housing Advisory Board on 13 October 2005

2. Disposal of two tenanted housing properties

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔

Decision due: Executive Board 10 October 2005 and following the Housing Advisory Board on 13 October 2005

3. Butterworth Place redevelopment – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔

Decision due: Executive Board 10 October 2005 and following the Housing Advisory Board on 13 October 2005

4. Redevelopment of 13 Garage sites – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔

Decision due: Executive Board 10 October 2005 and following the Housing Advisory Board on 13 October 2005

5. Tendering for a Home Improvement Agency Service in Oxfordshire

Decision maker: Executive Board

Decision due: 10 October 2005

6. South East Plan – consultation on district housing numbers

Decision maker: Executive Board

Decision due: 10 October 2005

7. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 10 October 2005

Council 21 November 2005

8. Choice Based Lettings

Decision maker: Executive Board ↔

Decision due: 10 October 2005

9. HMO Licensing Scheme – fee structure and delegated powers

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 7 November 2005

Council 21 November 2005

10. Annual Planning Policy Monitoring Report 2005

Decision maker: Executive Board

Decision due: 7 November 2005

11. Statement of Community Involvement – consultation response

Decision maker: Executive Board

Decision due: 16 January 2006

12. Allocation of percentage targets

Decision maker: Executive Board ↔

Decision due: 16 January 2006

Strategic Management Team

Key Decisions to be taken by the Chief Executive

None.

Key Decisions to be taken by the Strategic Director, Finance and Corporate Services

None.

Key Decisions to be taken by the Strategic Director, Housing, Health and Community

Papers submitted from time to time to the Supporting People Commissioning Body (delegated authority granted by the Executive Board on 19 May 2003)

Papers submitted from time to time to the LIFT Strategic Partnering Board (delegated authority granted by the Executive Board on 16 September 2003)

Key Decisions to be taken by the Strategic Director, Housing, Health and Community following advice from the Housing Advisory Board (delegated authority granted to the substantive Housing Services Manager by Council on 22 November 2004 until such time as a new HRA Strategic Manager, Landlord Services, is appointed. Further delegation to the Strategic Director made by Council on 7 March 2005 to cover maternity leave of substantive Housing Services Manager.

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4. Redevelopment of 13 Garage Council owned sites – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔

Decision due: Executive Board 10 October 2005 and following the Housing Advisory Board on 13 October 2005

Key Decisions to be taken by the Strategic Director, Physical Environment

None.